



## भा.कृ.अनु.प.-केन्द्रीय शुष्क बागवानी संस्थान

बीछवाल, बीकानेर (राजस्थान) - 334006

(दुरभाष नं.0151-2253123/2250960)



### निविदा आमंत्रण सूचना

सचिव, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की और से निदेशक, भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान, बीकानेर संस्थान नर्सरी में फल पौधों की कलम [Multiplication of Fruit Plants Ber, Khejri, Citrus] तैयार करने के कार्य हेतु प्रतिष्ठित एजेन्सियों/ठेकेदारों से ऑनलाइन निविदायें [ONLINE BID] (दो बीड प्रणाली-तकनीकी एवं वित्तीय) आमंत्रित करते हैं। निविदा प्रपत्र की राशि रु.1000/- एवं कार्य की ब्याना राशि रु.25,000/- है। विस्तृत निविदा सूचना, पूर्ण विवरण, निविदा प्रपत्र (तकनीकी एवं वित्तीय बीड), नियम-शर्तें एवं पूर्ण जानकारी संस्थान की वेब साइट [www.ciah.icar.gov.in](http://www.ciah.icar.gov.in) एवम CPP Portal <http://eprocure.gov.in/> eprocure/app पर 17.09.2019 को सायं 05.00 बजे से उपलब्ध होगी। CPP Portal <http://eprocure.gov.in/> eprocure/app पोर्टल पर विधिवत भरे गये ONLINE बीड (सभी द्रष्टि से पूर्ण) अपलोड करने की अंतिम तिथि 09.10.2019 को प्रातः 11.00 बजे है। ONLINE बीड (तकनीकी प्रस्ताव) दिनांक 10.10.2019 को मध्याह्न में 12.00 बजे खोले जावेंगे। सभी द्रष्टि से पूर्ण पाये गये तकनीकी बीड की ONLINE Financial Bid (वित्तीय बीड) खोलने की तिथि/समय बाद में संस्थान की वेबसाइट एवं CPP Portal <http://eprocure.gov.in/> eprocure/app पर सूचित की जावेगी।

सहायक प्रशासनिक अधिकारी

# भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE  
Sri Ganganagar Highway, Beechwal Industrial Area P.O.,  
Beechwal, Bikaner – 334006 (Rajasthan)  
Tel. No.0151-2253123/2250960, Fax No.0151-2250145

NOTICE INVITING ONLINE TENDER FOR "MULTIPLICATION OF FRUIT PLANTS ON JOB CONTRACT/SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER".

- On behalf of Secretary, ICAR, the Director, ICAR-CIAH, Bikaner intend to invite Online Tenders under two bid system (Technical & Financial bids separately) from the reputed agencies dealing in providing of job/services, having continuous experience of minimum two year, having sufficient strength of Labourer and having PAN, EPF,ESI, Labour / Wage Registration and Service Tax Registration from appropriate authorities, for the Annual Contract for following job:-

Works Description	Bid Security (Rs.)
JOB CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER".	₹.25,000/-

- Tender for above Job Work can be downloaded free of cost from the website <http://eprocure.gov.in> OR [www.ciah.icar.gov.in](http://www.ciah.icar.gov.in).

The tender schedule is as under:-

Tender ID	Shall be notified on the website of Institute <a href="http://www.ciah.icar.gov.in">www.ciah.icar.gov.in</a>
Tender Reference No.	F.No.07(ii)06/CS/MFP/2019-20
Date of release of Tender through e-procurement Portal	16.09.2019 up to 05.00 P.M.
Date & Time for sale of Tender through Website/CPMP	17.09.2019 from 06.00 P.M.
Last date & time for submission of Online bid	09.10.2019 at 11.00 A.M.
Date & time for opening of Online Technical bid	10.10.2019 at 12.00 P.M.
Date & time for opening of Online Financial bid	To be notified later
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

- The Bidder(s) may note that **ONLINE BIDS** will **ONLY** be accepted. All the requisite supporting documents as mentioned in the online bid document alongwith duly signed bid document (Technical & Financial part of bid separately) and scanned copies of DD/PO of Tender Fee and Bid Security should and must uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/processed, in any case.
- However, Original D.D./Pay Order of Non-Refundable Tender Fee (Rs.1000/- for bid) and Bid Security as per detail above, must be deposited in the form of Demand Draft/Pay Order (not Cheque) payable to "ICAR Unit, CIAH, Bikaner", in person to Assistant Administrative Officer, ICAR-Central institute for Arid Horticulture, Sri Ganganagar Road, Beechwal industrial Area P.O., Bikaner-334006 on or before the last date/time of filing/submission of the online bids on the portal. The particulars of the Tender Fee and Earnest Money Deposited must also be superscribed on the top of the envelope by mentioning the draft/pay order number(s), date and amount and name of the work, failing which the online bids will not be accepted.
- The eligible Bidder(s) who are registered with NSIC and is having valid NSIC Certificate for exemption of Tender Fee and EMD (Bid Security) for the work shall be exempted to pay Tender Fee and EMD (Bid Security) of above online bid.
- The bidders may submit duly filled and completed bidding document ONLINE as per instructions contained in the bidding documents. Incomplete online bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
- In case, holiday is declared by the Government on the day of opening the online bids, the online bids will be opened on the next working day at the same time. The ICAR-CIAH, Bikaner reserves the right to accept or reject any or all the tenders.
- The detailed instruction for online submissions of online bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:-  
<http://eprocure.gov.in/eprocure/app?page=helpForContractors&service=page>

Assistant Administrative Officer



PHOTO OF  
TENDERER/  
AUTHORIZED  
SIGNATORY TO  
BE PASTED &  
SIGNED

## भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE  
Sri Ganganagar Highway, Beechwal Industrial Area P.O.,  
Beechwal, Bikaner – 334006 (Rajasthan)  
Tel. No.0151-2253123/2250960, Fax No.0151-2250145

File No. .07(ii)06/CS/MFP/2019-20

Dated: 13.09.2019

NOTICE INVITING ONLINE TENDER FOR "MULTIPLICATION OF FRUIT PLANTS ON JOB CONTRACT/SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER".

THE TECHNICAL ONLINE BID SHALL BE OPENED ON **10.10.19** at 12.00 P.M.  
THE FINANCIAL BID SHALL BE NOTIFIED LATER

1. Name & address of the Proprietor : .....
2. Name & address of firm/agency/company : .....
3. Telephone No. : Off..... Res. .... Mobile No.....
4. Particulars of firm/agency/company : .....  
(Partnership Deed/ Constitution in case of Society)
5. Income Tax P.A.N. Number : .....
6. Service Tax Number (Allotted by CED) : .....
7. E.P.F. Registration Number : .....
8. E.S.I. Registration Number : .....
9. Labour License Number : .....
10. Name of Office where firm is registered : .....
11. Name of Banker : ..... Account No. ....
12. Last Date and time of submission of Online tender form : 09.10.2019 up to 11.00 A.M.
13. Date and time for Opening of Online Technical Bid : 10.10.2019 at 12.00 P.M.
14. Date and time for Opening of Online Financial Bid : Shall be notified later
15. Cost of Tender Form/Documents : Rs.1000/- D.D./P.O. No..... Date .....
16. Earnest Money Deposit : Rs.25,000/- D.D./P.O. No..... Date .....  
(In favour of ICAR Unit, CIAH, Bikaner)
17. Performance Security Money : 10% of Total Cost of Contract.
18. The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the online bid document should and must be uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through any other mean including FAX, E-mail, by hand and/or by post shall not be accepted/processed, in any case.
19. Visit us at our website: [www.ciah.icar.gov.in](http://www.ciah.icar.gov.in)

Sign. of Tenderer

## भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE

Sri Ganganagar Highway, Beechwal Industrial Area P.O.,

Beechwal, Bikaner – 334006 (Rajasthan)

Tel. No.0151-2253123/2250960, Fax No.0151-2250145

File No 07(ii)06/CS/MFP/2019-20

Dated: 13.09.2019.

**NOTICE INVITING ONLINE TENDER FOR "MULTIPLICATION OF FRUIT PLANTS ON JOB CONTRACT/SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER".**

From: The Director,  
ICAR-Central Institute for Arid Horticulture  
Sri Ganganagar Road  
Beechwal Industrial Area P.O.  
Bikaner – 334006 (Rajasthan)

To,

.....  
.....  
.....  
.....

Sirs,

Online Tenders are hereby invited on behalf of Secretary, ICAR, by the Director, ICAR-CIAH, Bikaner {under Two Bid System (Technical & Financial Bids, separately)} FOR "MULTIPLICATION OF FRUIT PLANTS ON JOB CONTRACT/SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER". General conditions of contract applicable to the contract placed by the ICAR and the special terms and conditions detailed in the tenders form and its schedules. Please submit your tender online if you are in a position to provide the requisite services in accordance with the requirements stated in the attached schedule.

Tender ID	Shall be notified on the website of Institute www.ciah.icar.gov.in
Tender Reference No.	F.No. 07(ii)06/CS/MFP/2019-20
Date of release of Tender through e-procurement Portal	16.09.2019 up to 05.00 P.M.
Date & Time for sale of Tender through Website/CPPP	17.09.2019 from 06.00 P.M.
Last date & time for submission of Online bid	09.10.2019 up to 11.00 A.M.
Date & time for opening of Online Technical bid	10.10.2019 at 12.00 P.M.
Date & time for opening of Online Financial bid	Shall be notified later
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

1. The Bidder(s) may note that **ONLINE BIDS** will **ONLY** be accepted. All the requisite supporting documents as mentioned in the online bid document alongwith duly signed bid document (Technical & Financial part of bid separately) and scanned copies of DD/PO of Tender Fee and Bid Security should and must uploaded On-line <http://eprocure.gov.in/> eprocure/app. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/processed, in any case.

Sing. of Tenderer



2. Scanned copies of DD/PO of the Tender Fee and Bid Security should and must also be uploaded On-line with Technical bid. However, Original D.D./Pay Order of Tender Fee (Rs.1000/- for bid) and Bid Security of Rs.15,000/-, must be deposited in the form of Demand Draft/Pay Order (not Cheque) payable to "ICAR Unit, CIAH, Bikaner" **in person to Assistant Administrative Officer, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., Bikaner-334006 on or before the last date/time of filing/submission of the online bids on the portal.** The particulars of the Tender Fee and Earnest Money Deposited must also be superscribed on the top of the envelope by mentioning the draft/pay order number(s), date and amount and name of the work, failing which the online bids will not be accepted. However, the eligible Bidder(s) who are registered with NSIC and is having valid NSIC Certificate for exemption of Tender Fee and EMD (Bid Security) for the work shall be exempted to pay Tender Fee and EMD (Bid Security) of above online bid.
3. The bidders may submit duly filled and completed bidding document ONLINE as per instructions contained in the bidding documents. Incomplete online bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document. The detailed instruction for online submissions of online bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link:-  
**<http://eprocure.gov.in/eprocure/app?page=helpForContractors&service=page>**
4. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his/her Tenders, he/she will not resile his/her offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the Earnest Money will be forfeited by the Institute. In the event of offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him/her after he/she has applied for the same, in the manner prescribed by the Institute.
5. All the schedule of the tender form should be uploaded alongwith online bids. In the event of space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the online bid tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along-with the online tender. Overwriting/erasing in rates to be quoted by the tenderer will not be allowed otherwise the Tenders may be rejected.
6. The tender is liable to be ignored if complete information and document as required is not given therein in the online bids or if the particular asked for in the schedules to the tender is not fully filled in. Individual signing the tender or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
7. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the Tenders and all other related documents must be signed by every partner of the firm. A person signing the Tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council/Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the Tenders and the schedules to the Tenders and annexure, if any, should be signed by the tenderer.
8. In case, the tenderer does not accept the offer, after issue of letter of award by Institute within 10 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.

Sing. of Tenderer



9. The Tender would be evaluated based on the eligibility criteria given in the Online Bid form, documents & information furnished by Tenderer in response to the requirements given in the online Technical bid of Tender then the total liabilities/charges including all as quoted in schedule-III by technical responsive bidder(s).
10. If a firm quotes 'NIL' charges/consideration, his/her online bid shall be treated as unresponsive and shall not be considered.
11. The rates quoted by firm for job contract in tenders be given both in words and figures failing which the same is liable to be rejected.
12. **The firm will not charge placement charges on any other account from the manpower deployed with the Institute. The contract liable to be terminated, security deposited forfeited and the contractor/firm will be blacklisted if, at a later stage, reports are received that the contractor/contracting firm has charged the manpower on any contract.**
13. The Institute (ICAR-CIAH) is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part.
14. An amount of 10% of total contract value as a security deposit for the job contract is to be deposited by the successful agency/tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same the earnest money will be forfeited. SMD will be released after 60 days of expiry of contract, subject to clearance of all dues pending against the contracting agency.
15. No interest on security deposit and earnest money deposit shall be paid by the Institute.
16. The Income Tax or any other Tax which is as per the rules of the Govt. shall be deducted at source from the monthly bills of the successful tenderer, as per rules/instructions made from time to time. Any other statutory tax applicable or made applicable after awarding the contract in respect of this job contract shall also be payable by contractor. The Institute shall entertain and decide the claim in this respect, strictly as per the Notification(s) issued by the concerned department of Govt. of India.
17. The Director, CIAH reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of Institute, for any justifiable reasons not mandatory to be communicated to the contracting agency.
18. Decision of Director, CIAH shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CIAH. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
19. Acceptance by the Institute [CIAH] will be communicated by the FAX/Speed Post/Express letter or any other form of communication. Formal letter of acceptance of the tender will be forwarded as soon as possible, but the earlier instructions in the FAX/Speed Post/Express letter etc. should be acted upon immediately.
20. **Only those agencies/firms shall be considered for opening of online financial bid(s), who shall qualify in the Online Technical Bid.**

Sing. of Tenderer

21. The scanned copies of following documents/vouchers duly signed and stamped by the bidder are required to be uploaded by the Bidder with his/her duly filled & completed Technical Online Bid (duly signed/stamped on each page) as required under the terms and conditions of this Online Bid document otherwise the online Technical bid shall liable to be rejected.

1.	Scanned copy of Earnest money D.D./Pay Order for Rs. 15,000/- and Tender fee for Rs.1000/- in favour of "ICAR UNIT, CIAH, Bikaner".
2.	Scanned copy of Registration certificate of the firm to conduct commercial activity/work contract issued by appropriate authority.
3.	Scanned copy of Valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.
4.	Scanned copy of ESI Number certificate of the firm issued by appropriate authority.[If applicable]
5.	Scanned copy of EPF Number certificate of the firm issued by appropriate authority. [If applicable]
6.	Scanned copy of Service Tax Registration certificate of the firm issued by appropriate authority.
7.	Scanned copy of PAN Number Certificate of the firm issued by appropriate authority.
8.	Scanned copy of The selected Agency/firm must have a registration with the Contract Labour Regulation and Abolition Act, 1970. <u>The Contractor shall have to obtain the Labour License under this Act after award of contract.</u>
9.	Scanned copy of Proof/Certificate(s) of last two years continuous work experience of Bidder/firm in the field of such Job/Services in Central Govt. establishments/ Autonomous bodies of Govt./Corporation of govt. of India/reputed public or private organizations.
10.	Scanned copy of Latest ESI/EPF Challans for ascertaining the number of Labourer has to be attached.[If applicable]
11.	Scanned copy of an undertaking in Annexure - "X" attached with the bid document duly attested by Notary on a non-judicial stamp paper of value of Rs.100.00 (rupees One hundred only) regarding their non-blacklisting by any of the Govt. department, Public Sector Undertaking and/or by Central Vigilance Commission during the last three years.
12.	Scanned copy of GST Registration.

22. In case rate of one or more bidders are found similar, the criteria of finalizing the successful bidder shall be as under.

- Experience in the field.
- Annual Turnover of the firm/Agency.
- Profile of the employees deployed by the firm/Agency.

Yours faithfully,

(Assistant Administrative Officer)  
Central Institute for Arid Horticulture,  
Beechwal, Bikaner

Sing. of Tenderer



**TENDER FOR " JOB CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER".**

Full Name & Address of the tenderer in addition to address and other relevant information needed for the complete address:-

Telephone No./Mobile No.

Address

e-mail: \_\_\_\_\_

From

M/s. ....

.....

.....

To,

The Director,  
ICAR-Central Institute for Arid Horticulture  
Sri Ganganagar Road  
Beechwal Industrial Area P.O.  
Bikaner – 334006 (Rajasthan)

I/We have read all the particulars regarding the General information and other terms and conditions of TENDER FOR THE ANNUAL JOB CONTRACT FOR OUTSOURCING OF VARIOUS FIELD ACTIVITIES RELATED TO SERVICES/JOB(S) IN LANDSCAPING UNIT AT ICAR-CIAH, BIKANER and agree to provide the services as detailed in Annexure herein or to such portion thereof as you may specify in the acceptance of the tender at the rates given in Schedule - II (attached) to this tender and I/we agree to hold this offer open till 90 days. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have added to and form a part of this Tender. The Schedules accompany this tender are at page Nos. \_\_\_\_\_.
4. Every page so attached with this tender bears my signature and the office seal.
5. Pay order/Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ of **Rs.1000/-** in favour of "ICAR UNIT, CIAH, BIKANER" and payable at, Bikaner is enclosed as Tender documents fee (Non refundable).
6. Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ of **Rs.25,000/-** in favour of "ICAR UNIT, CIAH, BIKANER" and payable at, Bikaner is enclosed as **Earnest money**.

Yours faithfully,

Signature & Seal of the Tenderer with date

Name & Signature of witness \_\_\_\_\_

Address of witness: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address of the Tenderer \_\_\_\_\_

Tele. No. of Office

Mobile No.

FAX

E-mail



**Technical Bid  
Schedule to Tender**

1.	Name of Firm/Agency Indian Companies Act 1956 b. Indian Partnership Act 1932: (Please give names of partner)																																																			
2.	Constitution of the Firm/Agency Any other Act, if not the owners																																																			
3.	<p>a. For Partnership firms whether registered under "The Indian Partnership Act, 1932", please state further whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.</p> <p>b. If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firms authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration.</p> <p>c. If answer to point (a) or point (b) is in the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be.</p>																																																			
4.	Name and Full address of your Banker's																																																			
5.	Registration Number of the firm																																																			
6.	ESI No. of firm [If applicable]																																																			
7.	EPF No. of firm [If applicable]																																																			
8.	Service Tax Registration No./GST Registration No.																																																			
9.	Registration No. under Labour Contract Act/License																																																			
10.	PAN Number																																																			
11.	Name of the permanent representative to be visiting ICAR-CIAH, Bikaner, regarding the contract.																																																			
12.	Detail of Earnest Money Deposited. Give DD/FDR No. and date (Attach scanned copies)																																																			
13.	Whether you have been declared "Blacklisted" OR banned for Business by any Department of Central/State Gove. Department/Public body. Reply Yes or No, as the case may be and attach scan copy of undertaking as per format given at Annexure-X/Page No.16. If Yes, than give details.																																																			
14.	Continuous works experience of last 2 years 2016-17 & 2017-18 (Name & address of client department may be indicated in chronological order and scanned copies of supporting documents/proofs may be attached) - as per eligibility criteria (Page 12).																																																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sl. No.</th> <th style="width: 40%;">Name of Client Department/ Organization &amp; Name of Contact person with Ph.No.</th> <th style="width: 15%;">Period From To</th> <th style="width: 10%;">No. of Staff</th> <th style="width: 30%;">Total value of the contract</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">2.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">3.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">4.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">5.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">6.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">7.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">8.</td><td></td><td></td><td></td><td></td></tr> <tr><td style="text-align: center;">9.</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Sl. No.	Name of Client Department/ Organization & Name of Contact person with Ph.No.	Period From To	No. of Staff	Total value of the contract	1.					2.					3.					4.					5.					6.					7.					8.					9.					
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I/We undertake that scanned copies of all the above documents/information have been attached with the Online Technical Bid. In case any document and/or information is not found in my/our online bid or found incomplete or invalid, then the ICAR-CIAH, Bikaner is free to reject my/our online bid for which the Bidder shall be wholly responsible.

Date :

Place :

**Authorized Signatory/Tenderer**

**NOTE: All the desired information in column 01 to 14 should be filled in/replied by the Bidder along with scanned copies of all the above information/documents duly signed and stamped must be accompanied with the online bid, otherwise bid is liable to be rejected.**

**P.T.O**



**GENERAL INFORMATION & OTHER TERMS & CONDITIONS OF JOB CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS RELATED TO SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER.**

1. OFFICE, LABORATORIES, UNITS AND THEIR LOCATION:-  
ICAR-Central Institute for Arid Horticulture, Bikaner. The Campus is situated at Beechwal Industrial Area P.O., In front of 10th K.M. Mile Stone, Beechwal Area of the District H.Q.
2. SCOPE OF WORK/SERVICES/JOB REQUIRED TO BE PERFORMED:

JOB DETAIL	
JOB CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS RELATED TO SERVICES/JOB(S) IN NURSERY UNIT AT ICAR-CIAH, BIKANER संस्थान प्रक्षेत्र की नर्सरी ईकाई में फल पौधों की कलम तैयार करना i) खेजड़ी - 40,000 नग ii) बेर - 25,000 नग iii) सिट्रस 10,000 नग (निविदा प्रपत्र में अंकित नियम / शर्तों के अनुसार)।	

**3. नियम व शर्त:-**

1. संस्थान द्वारा अनुबंधकर्ता को पॉलीबैग, कृषि रसायन, कलिकायन सांकुर (बेर, खेजड़ी व सिट्रस), मिश्रण (पॉलीबैग) व सिंचाई हेतु जल की उपलब्धता नर्सरी अनुभाग द्वारा की जावेगी। लेकिन सिंचाई व अन्य कार्यों हेतु श्रमिक व्यवस्था अनुबंधक को करनी होगी।
2. अनुबंधकर्ता को चाही गयी पॉलीबैग दिये गये स्थान पर क्यारी बनाकर व्यवस्थित नियत स्थान पर स्वयं को रखनी होगी।
3. कार्य तथा सांकुर आपूर्ति समय सीमा का विवरण निम्न है:-

S. No.	Activities	Time Frame Year-2020
1.	Filling of Polybags	January
2.	Seed sowing for raising of Rootstock	February-March
3. (i)	Budding Ber	June-August
(ii)	Budding Khejri	May to Sep. in phases
(iii)	Budding Citrus Sp..	July-Oct.

4. उपरोक्त कार्य हेतु आवश्यक सभी औजार जैसे सिकेटियर, बडिंग नाइफ, कुदाली, फावड़े, रोक, आदि की व्यवस्था ठेकेदार को करनी होगी एवं संस्थान इस बाबत कोई व्यवस्था नहीं करेगा।
5. पौध तैयार करने की प्रक्रिया के दौरान पौधों की हानि (प्राकृतिक व मानवीय या जानवर के कारण) के लिए संस्थान का कोई उत्तरदायित्व नहीं होगा।
6. अनुबंधकर्ता को स्वीकृति के तत्काल बाद कार्य शुरू करना होगा। बेर, खेजड़ी, सिट्रस में बडिंग/ग्राफ्टिंग योग्य मूलवृत्त पौधे जैसे बेर, खेजड़ी, सिट्रस पर करने पर ही सफल पौधों की गणना के अनुसार कार्य समाप्ति पर भुगतान किया जावेगा।
7. संस्थान द्वारा अधिकृत अधिकारी द्वारा कार्यादेश जारी करने के 15 दिन के भीतर कार्य आरम्भ करना है, अन्यथा 10 प्रतिशत राशि भुगतान में से कटौती की जावेगी।
8. कार्य निर्धारित अवधि में पूरा न कर पाने की स्थिति में पेनल्टी (अर्थ दण्ड) के 10% of Contract value अतिरिक्त भविष्य में संस्थान के किसी भी कार्य के लिए अयोग्य घोषित किया जा सकता है।
9. इस अनुबंध के संबंधित विवाद होने पर परिषद द्वारा नियुक्त पंच को मामला भेजा जायेगा। पक्ष के निर्णय को मानने के लिए दोनों पक्ष बाध्य होंगे।
10. कार्य का भुगतान कार्य पूर्ण होने पर सफल पौधों की (बेर व नींबू वर्गिय फल 5-6 पर्व अवस्था व खेजड़ी 3-4 पर्व की अवस्था गणना [प्रभारी नर्सरी के प्रमाणीकरण के अनुसार] अनुसार बिल तीन प्रतियों में प्रस्तुत करने पर 30 दिन के भीतर नियमानुसार कर दिया जायेगा। बिल पर आयकर विभाग से आवंटित पेन संख्या अंकित की जानी आवश्यक है। ई-भुगतान के लिये निम्नांकित विवरण अनिवार्य है।

Certified that	
1.	Banker name & full address
2.	Bank Code
3.	Computerized complete account number
4.	Telephone & Fax No. of the Banker
5.	IFSC/RTGS/NEFT Code No. of the Bank
6.	Signature & Seal of the Agency

11. अनुबंध की अवधि में स्वयं अनुबंधकर्ता/उसके प्रतिनिधि द्वारा संस्थान के अधिकारियों/कर्मचारियों के साथ शिष्टता का व्यवहार करना होगा तथा संस्थान की संपत्ति को नुकसान से बचाना होगा। कार्य के दौरान यदि ठेकेदार / प्रतिनिधि द्वारा संस्थान की संपत्ति को नुकसान पहुंचाया जाता है उसकी वसूली ठेकेदार के बिल से की जायेगी।
12. निविदादाता को भुगतान से संबंधित श्रमिक कानूनों का पूर्णतया पालन करना होगा। उनके द्वारा लगाये जाने वाले श्रमिकों के भुगतान की संपूर्ण जिम्मेदारी स्वयं अनुबंधकर्ता की होगी। Minimum wages, as prescribed by the Government of India from time to time should be payable to the personnel deployed by the Contractor for service to the office. No request for alternative/increase in the total monthly liability once quoted by the Contractor /Agency should be permitted by ICAR-CIAH during the course Annual Contract and incase of increase of Wages by Govt. of India and the agency should be wholly responsible to make payment to deployed personnel from their own resources. भुगतान से संबंधित कोई भी विवाद होने/क्लेम प्रस्तुत करने पर न्यायालय द्वारा निर्धारित राशि का पूर्ण भुगतान स्वयं अनुबंधकर्ता/ठेकेदार को करना होगा।
13. एजेंसी द्वारा लगाये जाने वाले कर्मियों द्वारा संस्थान की चल-अचल सम्पत्ति को किसी प्रकार का नुकसान नहीं पहुंचाया जायेगा। इस प्रकार के नुकसान एवं अन्य किसी आपत्तिजनक गतिविधि के लिए एजेंसी उत्तरदायी होगी एवं इसकी वसूली एजेंसी के बिल में से की जावेगी।
14. एजेंसी द्वारा लगाये गये मजदूरों को भुगतान केंद्रीय श्रम आयुक्त द्वारा सूचित दर के अनुसार किये जायें तथा संस्थान द्वारा अधिकृत अधिकारी के सामने भुगतान करना होगा। (यदी लागू हो )
15. एजेंसी द्वारा संस्थान में लगाये गये सभी मजदूरों को लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार उपलब्ध सभी सुविधायें जैसे कि ई.एस.आई., ई.पी.एफ. आदि प्रदान करनी होगी।(यदी लागू हो )
16. कार्यावधि के दौरान यदि किसी कार्मिक के समक्ष किसी भी प्रकार की दुर्घटना घटती है तो लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार ठेकेदार एजेंसी को ही क्षतिपूर्ति का भुगतान करना होगा।
17. व्यवसाय कर/जीएसटी सहित अन्य सभी करों इत्यादि के सम्बंधित विभाग को भुगतान की पूर्ण जिम्मेदारी एजेंसी की होगी एवं संस्थान अलग से कोई भुगतान नहीं करेगा।
18. वर्णित कार्य के अनुबंध पर यदि कोई विवाद उत्पन्न होता है तो उसे संस्थान के मुख्यालय भा.कृ.अनु.परि., नई दिल्ली द्वारा नियुक्त पंच को सुपुर्द कर दिया जावेगा। पंच के निर्णय को मानने के लिए दोनों पक्ष बाध्य होंगे।
19. निदेशक,के.शु.बा.स. को बिना कोई कारण बताए अनुबंध को किसी भी समय रद्द करने का अधिकार होगा।

Sign of tenderer



**LIQUIDATED DAMAGES CLAUSE:**

1. An amount of 10% of the contract value job will be levied as Liquidated Damage whenever and wherever it is found that the work is not up to the mark OR not executed in any Unit/Section I/c Nursery) of the Institute. liquidated damages clause will be invoked and shall be deducted/recovered from monthly bill(s)/Security Deposit of the Firm/Agency/Contractor
2. Any misconduct/misbehavior and un-lawful activity on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.
3. In case of any Loss or Damage etc. occurred to the movable or immovable property(ies) of the Institute due to any act or negligence of the worker(s) deployed by the Firm/Agency/Contractor for execution of job/services as per Annexure-1, the said Loss/Damage etc. shall be recovered from the Firm/Agency/Contractor either from monthly bills or Security Deposit.

The Director, ICAR-CIAH, Bikaner reserves the right to reject any or all Tenders in whole or in part **without assigning any reason therefore.** The Decision of Director, ICAR-CIAH, Bikaner shall be final and binding on the contractor/agency in respect of any clause under the Contract.

**4. ELIGIBILITY CONDITIONS:**

- a) The firm should have **minimum 2 years (2016-17 & 2017-18)** continuous experience of performing job/outsourcing service contract of in reputed \* Govt./Semi Govt./Govt. Undertaking/University/establishment or reputed public or private organization.
- b) The firm must have Service Tax/GST Number, ESI, EPF Registration Certificate, Registration Declaration of ownership under Indian Registration Act 1908 and Labour License, PAN (Income Tax) and GST.

5. **TERMS OF THE CONTRACT:-** The terms of the contract as mentioned in Bid document.

**6. MODE OF PAYMENT:-**

- 6.1. कार्य पूर्ण होने पर सफल पौधों की गणना [प्रभारी नर्सरी के प्रमाणीकरण के अनुसार] नियमानुसार किया जायेगा।
- 6.2 Income tax and Service Tax (GST) if applicable as per rules will be deducted by the Institute.
- 6.3 The Contractor/Agency shall have to pay the monthly wages to his worker through cheques OR through electronic mode/e-payment of bank in the Account of workers and submit the photocopy of Bank Account Passbook of the workers in the respective month of Bill on or before 07<sup>th</sup> of every month at his own resources and the Agency shall have to submit required monthly detail including Wages Register etc. to the Authorized Officer/Officers of Institute for verification.
7. **TERMINATION:-** This contract can be terminated by giving one months notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. The Institute will have no responsibility for any loss/damage caused to them. In case of termination of this contract on its expiry or otherwise, the personnel deployed by the service provider shall be entitled to and have no claim for any absorption in the regular/otherwise capacity in Institute/Council. This also cannot be challenged through any court of law.

8. **LOSS AND/OR DAMAGES:** Any theft, damage or loss of property (movable or immovable) of Institute occurred by the contractor or its deployed manpower or due to negligence of Contractor or its deployed manpower would be recovered from the Contractor and decision of the Competent Authority of Institute shall be a binding on agency.

9. **SECURITY DEPOSIT:-** An amount of 10% of total contract value shall be deposited as security money/performance guarantee within a week from the award of contract to Agency/Contract. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused due to the negligence of the personnel deputed by the agency. No interest will be paid on the security money deposited with the Institute.

13.

10. The selected Agency/Contractor has to execute an Agreement on Non-judicial Stamp paper of appropriate value, containing all terms/conditions etc. The tender is likely to be canceled in case the conditions in the agreement are not fulfilled.
11. **The contractor is advised to have a complete survey of whole campus of ICAR-CIAH, Bikaner, for on the spot complete assessment of all the sites / location and field conditions, before offering rates.**
12. The contractor has to attach the duly signed and stamped supporting documents with proper referencing as per the check list (Annexure-"Y"). No extra documents need to be attached with the tender form.
13. All documents to be furnished/attached with their Online Bid form by the Bidder must have to be signed and stamped by the bidder.
14. Any legal dispute arising out of this contract shall be within the Jurisdiction of Bikaner Court(s).

Sign. of tenderer



(To be attested by Central Notary on a Non-Judicial Stamp Paper worth Rs.100.00)

### UNDERTAKING

I/We have read and understood ICAR-CIAH, Bikaner's General Terms and Conditions contained in the application form. I/We do hereby declare that all the details provided in this application form are true to the best of my/our knowledge and belief and any mis-representation of facts will render me/us liable to any action as may be deemed fit by ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE, BIKANER.

I/We do hereby also accept ICAR-CIAH, Bikaner have the right to accept or reject this application and not to issue invitation to Tender to me/us.

I/We undertake to communicate promptly to ICAR-CIAH, Bikaner any changes the condition or working of the firm.

It is certified that we have not been blacklisted by any organization of Government of India including Central Vigilance Commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. we authorize ICAR-CIAH, Bikaner to approach individuals, employees, firms and corporations to verify our competence and general reputation.

Signature:.....

Name:.....

Designation:.....

Address:.....

.....

.....

.....

Mobile:.....

Place:.....

Date:.....

**Check list of duly signed and stamped documents to be submitted by the Tenderer with Online Technical Bid**

Name of Bidder: \_\_\_\_\_

S.No.	Documents required & submitted*	Yes/No	Page No.
1.	Scanned copy of Earnest money D.D./Pay Order for Rs.25,000/- and Tender fee for Rs.1000/- in favour of "ICAR UNIT, CIAH, Bikaner".		
2.	Scanned copy of Registration certificate of the firm to conduct commercial activity/work contract issued by appropriate authority.		
3.	Scanned copy of Valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.		
4.	Scanned copy of ESI Number certificate of the firm issued by appropriate authority.[If applicable]		
5.	Scanned copy of EPF Number certificate of the firm issued by appropriate authority. [If applicable]		
6.	Scanned copy of Service Tax Registration certificate of the firm issued by appropriate authority.		
7.	Scanned copy of PAN Number Certificate of the firm issued by appropriate authority.		
8.	Scanned copy of The selected Agency/firm must have a registration with the Contract Labour Regulation and Abolition Act, 1970. <u>The Contractor shall have to obtain the Labour License under this Act after award of contract.</u>		
9.	Scanned copy of Proof/Certificate(s) of last two years continuous work experience of Bidder/firm in the field of such Job/Services in Central Govt. establishments/ Autonomous bodies of Govt./Corporation of govt. of India/reputed public or private organizations.		
10.	Scanned copy of Latest ESI/EPF Challans for ascertaining the number of Labourer has to be attached.[If applicable]		
11.	Scanned copy of an undertaking in Annexure - "X" attached with the bid document duly attested by Notary on a non-judicial stamp paper of value of Rs.100.00 (rupees One hundred only) regarding their non-blacklisting by any of the Govt. department, Public Sector Undertaking and/or by Central Vigilance Commission during the last three years.		
12.	Scanned copy of GST Registration.		
13.	<b>Scanned copy of Other Document as per eligibility criteria of Tender Document.</b>		

14. Detail of the continuous work experience of last 2 years/work

S.No.	Name of Client Department/ Organization & Name of Contact person with Ph.No.	Period		No. of Staff	Total value of the contract
		From	To		
1.					
2.					
3.					
4.					

I/we undertake that scanned copies of all the above documents/information have been attached with the Online Technical Bid. In case any document/information is not found in my/our online bid OR found incomplete or invalid, then the ICAR-CIAH, Bikaner is free to reject my/our online bid which for the Bidder shall be wholly responsible.

Authorized Signatory



## FINANCIAL BID

(The financial bid to be furnished online (Cover-2))

The tender will remain open for acceptance up to 90 days from the date of opening of bid. The rates tendered will be valid for a period of one year from the date of acceptance of the rate.

To

The Director,  
ICAR-Central Institute for Arid Horticulture  
Sri Ganganagar Road  
Beechwal Industrial Area P.O.  
Bikaner – 334006 (Rajasthan).

I/We wish to submit my/our Tender for providing/outsourcing of various Multiplication of Fruit Plants related to services/jobs in the Nursery Unit at CIAR-CIAH, Bikaner on the following rates:-

Description	एजेंसी द्वारा चाही गयी दर प्रति सफल पौधा
1	2
<b>JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BEECHWAL, BIKANER.</b>	
(i) खेजडी - 40,000 नग	(i) रु. प्रति पौधा खेजडी
(ii) बेर - 25,000 नग)	(ii) रु. प्रति पौधा बेर
(iii) सिट्रस 10,000 नग)	(iii) रु. प्रति पौधा सिट्रस

Signature.....  
Authorized Signatory/Tenderer

Name, address and Seal of the agency with Phone No. \_\_\_\_\_