



भा.कृ.अनु.प.-केन्द्रीय शुष्क बागवानी संस्थान

I.C.A.R.-CENTRAL INSTITUTE FOR ARID HORTICULTURE

Beechwal, Bikaner (Rajasthan) - 334006

बीछवाल, बीकानेर (राजस्थान) - 334006

(दूरभाष नं.0151-2253123/2250960)



निविदा आमंत्रण सूचना

सचिव, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की और से निदेशक, भा.कृ.अनु.प.-केन्द्रीय शुष्क बागवानी संस्थान, बीकानेर Repairing and extension of existing path in front of Biotechnology Laboratory at ICAR-CIAH, Bikaner के कार्य हेतु प्रतिष्ठित एजेन्सियों/ठेकेदारों को कि CPWD/PWD/MES/BRO/Railway में पंजीकृत हो से मुहरबन्द निविदाएं आमंत्रित करते हैं। निविदा प्रपत्र की राशि रु.500/- एवं कार्य की बयाना राशि रु.5000/- है। निविदा प्रपत्र डाउनलोड करने की अंतिम तिथि/समय 12.02.2018 को 01.00 बजे एवं पूर्ण रूप से भरी हुई निविदा प्रस्तुत करने की अंतिम तिथि/समय 12.02.2018 को 02.00 तक है। निविदा खोलने की तिथि/समय 12.02.2018 को 03.00 बजे है। उपरोक्त कार्य की विस्तृत निविदा सूचना, पूर्ण विवरण, निविदा प्रपत्र, नियम-शर्तें एवं पूर्ण जानकारी संस्थान की वेब साईट www.ciah.ernet.in एवं Central Procurement Portal/NIC पर उपलब्ध है।

सहायक प्रशासनिक अधिकारी

NOT TRANSFERABLE

भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान
ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE
Sri Ganganagar Highway, Beechwal Industrial Area P.O.,
Beechwal, Bikaner – 334006 (Rajasthan)

F.No.04(ii)14/W/R&M/Path/2017-18/

Dated: 25.01.2018.

**INVITATION TO TENDER FOR "REPAIRING AND EXTENSION OF EXISTING PATH
 IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER".**

- A. Cost of Tender Document :Rs.500/- (Rupees Five hundred only)
- B. Last Date and time of download of tender document : 12.02.2018 up to 01.00 P.M.
- C. Last date of receipt of Tender in Office : 12.02.2018 up to 02.00 P.M.
- D. Tenders to be opened on : 12.02.2018 at 03.00 P.M.
- E. Tender to remain open for acceptance up to 90 days from the date of opening.
- F. The Tender document is available at our web site – www.ciah.ernet.in and CPP NIC Portal. The bidder shall have to deposit the cost of Tender document (i.e. Rs.500/- non-refundable) in the form of Demand Draft/Pay Order/Banker Cheque in favour of "ICAR UNIT CIAH, BIKANER" along with the bid.

NOTE :

1. The Director, CIAH, Bikaner may at his discretion, extend this date by a fortnight and such extension shall be binding on Tenderers.
2. If the date up to which the Tenders if open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day.
3. The intending Tenders may survey the campus of the Institute to know the scope of work before responding to the Tender.



केन्द्रीय शुष्क बागवानी संस्थान
CENTRAL INSTITUTE FOR ARID HORTICULTURE
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
Sri Ganganagar Road NH 15, Post Office Beechwal Industrial Area
Bikaner – 334006 (Rajasthan)



Tel. No. 0151-2250960, 2253123

Fax No. 0151-2250145

E-mail : ciah@nic.in

Web-Site : www.ciah.ernet.in

From: The Director,
 Central Institute for Arid Horticulture
 SriGanganagar Road NH 15
 Post Office Beechwal Industrial Area
 Bikaner – 334006 (Rajasthan)

To,

.....

Subject: **Invitation to Tender for "REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER".**

Dear Sir(s),

Sealed Tenders are hereby invited on behalf of the Director, ICAR-Central Institute for Arid Horticulture, Bikaner for **"REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER"**. The Terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the Tenders forms and its schedules. Please submit your rates in the Tender form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules [Annexure I].

2. An earnest money of **Rs.5,000/- (Rupees Five thousand only)** must be deposited in the form of Demand Draft/Banker's Cheque/Pay Order in favour of "ICAR UNIT, CIAH, BIKANER". The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the Tenders will not be opened. The Tenders will not be considered if earnest money is not deposited with the Tender.

3. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tenders, he will not resile from his offer or modify the terms and conditions thereof. If the Tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In case, tenderer fails to commence the work awarded to him, the earnest money will be forfeited. In the event of the offer made by the Tenderer not being accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

4. The Schedules of the Tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the Tenderer. In such cases reference to the additional pages must be made in the Tenders form. If any modification of the schedule is considered necessary it should be communicated by means of separate letter along-with the Tenders. Overwriting/erasing in rates to be quoted by the Tenderer will not be allowed otherwise the Tenders may be rejected.

5. The Tenders are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the Tenders is not fully filled in. Individual signing the Tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
6. If Tenderer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.
7. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the Tenders and all other related documents must be signed by every partner of the firm. A person signing the Tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council/Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the Tenders and the schedules to the Tenders and annexure, if any, should be signed by the Tenderer.
8. The original copy of the Tenders is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be superscribed "**REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER**" with address of this office. All Tenders should be sent by Registered Post. Tenders to be hand delivered should be put in the Tender box, which will be kept in the Administration Section of CIAH, Bikaner not later than **12.02.2018** up to **02.00 P.M.** This Institute will not be responsible for any postal delay.
9. The rates quoted by each firm in Tenders be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the Tenders. The name and address of the representative who would be attending the opening of the Tenders on Tenderer's behalf should be indicated in the Tenders. Name and address of permanent representative, of the Tenderer if any, may also be indicated.
10. The Institute is not bound to accept the lowest or any other Tenders and also reserve to itself the right of accepting the Tenders in whole or in part. You are however at liberty to Tenders for the whole or any portion or to state in the Tenders that the rates quoted shall apply only if the Tenders are considered fully. Other conditional Tenders will not be accepted.
11. The tenders shall remain open for acceptance up to 90 days from the date of opening. The successful tenderer will have to complete the work within the specified period and no further extension of the time will be given unless justified by exceptional.
12. An amount equal to 5% of the contract value as a **Performance Guarantee** for the contract is to be deposited by the selected agency/successful Tenderer in the form of demand draft/banker's cheque/pay order/FDR in favour of "ICAR UNIT CIAH, BIKANER" only after receiving a communication from the Institute. In the event of non-deposition of the same the earnest money will be forfeited. The Performance Guarantee will be refunded only after successfully completion of contract, and satisfactory performance of the executed work.
13. An amount equal to 5% of the contract value as a **Security Deposit** for the contract is to be deposited by the selected agency/successful Tenderer in the form of demand draft/banker's cheque/pay order/FDR in favour of "ICAR UNIT CIAH, BIKANER" only after receiving a communication from the Institute. In the event of non-deposition of the same the earnest money and Performance Guarantee will be forfeited. The Security Deposit will be refunded only after completion of defaulted liability period of the work i.e. Six months after payment of bill.
14. No interest on Performance Guarantee, Security Deposit and Earnest Money Deposit shall be paid by the Institute to the Tenderer.

15. Service tax or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and CIAH/ ICAR will not entertain any claim whatsoever in this respect. However the service taxes or any other tax which is as per the rules of the Govt. shall be deducted at source from bills of the successful Tenderer, as per rules/Instructions made applicable from time to time by Government.

16. Decision of Director, CIAH shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation through Dispute Resolution Board (Works committee of the Institute) and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, CIAH. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.

17. Acceptance by the Institute will be communicated by the FAX/Speed Post/Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Speed Post/Express letter etc. should be acted upon immediately.

18. The Director, CIAH reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefore. The decision of Director, Institute shall be final and binding on the contract/agency in respect of any clause covered under the Contract.

19. All dispute will be subject to the Bikaner jurisdiction.

20. The work will be awarded only on the satisfaction of the concerned Institute authority that the firm has the necessary facility/infrastructure to handle the work. The firm will allow for the inspection of necessary facility/infrastructure to the concerned authority, if the authority decides so. Successful Tenderer will have to enter into a detailed contract agreement with Director, C.I.A.H, Bikaner on non-judicial stamp paper of appropriate value for the contract.

21. **Price & delivery terms :**

- a) Items Rates as per attached schedule should be quoted on the basis of execution of work at CIAH, Bikaner. No extra charges of any nature including the taxes and levies will be borne by the CIAH.
- b) The rates for the items required in accordance to the specifications mentioned in the schedule will only be considered otherwise the same will be reject. Other term for the work etc. will be as detailed in the schedule of the Tender. The work will be accepted after proper inspection, verification and trial as to their quality, quantity and conformity to the prescribed specifications.

22. Each Tender must be accompanied by a certified copy of the Registration Certificate with CPWD/PWD/MES/BRO/Railway, the latest Income Tax clearance certificate/PAN, Service Tax Registration/Clearance Certificate and Sales Tax Clearness Certificates without which the Tender will be liable to be ignored.

Yours faithfully,



(Assistant Administrative Officer)
ICAR-Central Institute for Arid Horticulture,
Beechwal, Bikaner.

TENDER FOR "REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER".

Full Name & Address of the Tenderer in addition to Post Box No. if any, should be quoted in all communications to this office :

Telephone No. :

Telegraphic Address/FAX/Cellular No. :

E-Mail address :

From

To,

The Director,
Central Institute for Arid Horticulture
SriGanganagar Road NH 15
Post Office Beechwal Industrial Area
Bikaner – 334006 (Rajasthan)

I/We have read all the particulars regarding the General information and other terms and conditions of the contract for **"REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER"** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedules to this Tender and I/we agree to hold this offer open till 90 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

3. The following pages have added to and form a part of this Tender ----- The Schedules accompany this Tender are at pages

4. Every page so attached with this Tender bears my signature and the office seal.

5. Pay order/DD No..... of **Rs.500/-** drawn in favour of **"ICAR UNIT CIAH, BIKANER"** and payable at, Bikaner is enclosed as **Tender documents fee (Non refundable) required.**

6. Demand draft/banker's cheque/pay order/FDR No..... of **Rs.5,000/-** drawn in favour of **"ICAR UNIT CIAH, BIKANER"** and payable at, Bikaner is enclosed as **earnest money required.**

Yours faithfully,

Witness

Address

Occupation

Signature & Seal of the Tenderer

Telephone No. Office

Resi.

Mobile No.

Signature of witness to Contractor's signature

Address :

Name & Signature of Witness :

Address :

SCHEDULE – I**SCHEDULE TO TENDERS**

1.	Name of the Firm/Agency	
2.	Full address with Post Box No. and telephone No., if any	
3.	Constitution of the Firm/Agency (Attached copy). – i) Indian companies Act, 1956 ii) Indian Partnership Act, 1932 (Please give names of partners) iii) Any other Act, if not the owners	
4.	For Partnership firms whether registered under the Indian Partnership Act, 1932 please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the Tender.	
i)	If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the Tenders to refer disputes condemning business of the partnership arbitration.	
ii)	If answer to above is in point one and two the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit of a properly stamped paper by all partners.	
5.	Name and Full address of your Banker's	
6.	Your Permanent Income Tax No. (Attached scanned copy).	
7.	Registration with CPWD/PWD/MES (Attached scanned copy).	
8.	Details of Earnest Money Deposited. Give DD/FDR No. and date (Attached scanned copy)	Yes / NO
9.	Name and address of the Firm's representative and whether the firm would be representing at the time of opening of the Tenders	
10.	Name of the Permanent Representative to be visiting CIAH, Bikaner regarding the contract	
11.	Whether you have been declared "Blacklisted" OR banned for Business by any Department of Central/State Gove. Department/Public body. Reply Yes or No, as the case may be and attach scan copy of undertaking as per format given at Annexure-X/ page No.15. If Yes, than give details.	

Authorized Signatory/Tenderer

12.	Service Tax Registration No. of firm.	
13.	VAT Clearance Certificate (Attached scanned copy).	
14.	GST Registration of the firm issued by appropriate authority (Attached scanned copy).	

I/We undertake that scanned copies of all the above documents/information have been attached with the Online Technical Bid. In case any document and/or information is not found in my/our online bid or found incomplete or invalid, then the ICAR-CIAH, Bikaner is free to reject my/our inline bid for which the Bidder shall be wholly responsible.

Date :

Place :

Authorized Signatory/Tenderer

NOTE: All the desired information in column 01 to 14 should be filled in/replied by the Bidder alongwith scanned copies of all the above information/documents duly signed and stamped must be accompanied with the online bid, otherwise bid is liable to rejected.

SCHEDULE-II**GENERAL INFORMATION & OTHER TERMS & CONDITIONS FOR "REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER".**

1. The Firm/Agency should be registered in CPWD/PWD/MES.BRO/Railway department.
2. The work shall be executed as per CPWD/manufacture specification.
3. The Firm/Contractor has to use the material for providing and fixing only of approved/reputed make. The decision of the Engineer/Incharge shall be final.
4. The material to be used shall be of reputed/approved mark and shall be supplied after verification of the sample from the Engineer/Incharge.
5. The work is of urgent nature and should be completed within specified period from the receipt of Work Order, failing to execute the work within stipulated time Liquidated Damage @ 1% (one percent) of the contract value per week of delay subject to a maximum deduction of 10% (ten percent) of the contract value will be imposed and further action will be taken as deemed fit.
6. Director, CIAH, reserves the right to reject any or all the tender without assigning any reason thereof.
7. Unless otherwise provided in the Schedule of quantities the rates quoted by the contractor shall be all inclusive and shall apply to all heights, lifts, leads and depths of the building and nothing extra shall be payable on this account.
8. The contractor shall make his own arrangements for obtaining electric connection, water supply etc. (if required) and make necessary payments directly to the department concerned.
9. Other agencies doing works related to this project will also simultaneously execute the works and the contractor shall provide necessary facilities for the same. The contractor shall leave such, necessary holes, opening etc. for laying/burying in the work pipes, cables, conduits, clamps, boxes and hooks for fan clamps etc. as may be required for other agencies. Conduits for electrical wiring/cables will be laid in a way that they leave enough space for concreting and do not adversely effect the structural members. Nothing extra over the agreement rates shall be paid for the same.
10. Some restrictions may be imposed by the security staff etc. on the working and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.
11. The building work will be carried out in the manner complying in all respects with the requirements of relevant by laws of the local body under the jurisdiction of which the work is to be executed or as directed by the Engineer-Incharge and nothing extra will be paid on this account.
 - a. The work of water supply, internal sanitary installations and drainage work etc. shall be carried out as per local Municipal Corporation or such local body-Bye-Laws and the contractor shall produce necessary completion certificate from such authorities after completion of the work.
 - b. Water tanks, taps sanitary, water supply and drainage pipes, fittings and accessories should conform to Bye-Laws and specifications of the municipal body/corporation where CPWD specifications are not applicable. The contractor should engagement licensed plumbers for the work and set the materials (Fixture/fittings) tested by the Municipal body/Corporation authorities where ever required at his own cost.
 - c. The contractor shall comply with proper and legal orders and directions of the local or public authority or municipality and abide by their rules and regulations and pay all fees and charges which may be liable.

12. The work should conform to the specification and quality of work/material, specified in the schedule and sample offered at the time of tender. Unsatisfactory work not in conformity to sample will be rejected and the rejected material will have to be lifted from the Institute within a period of seven days failing which this Institute will not be responsible for any loss on that account.
13. The contractor shall give a performance test of the entire installations(s) as per standing specifications before the work is finally accepted and nothing extra whatsoever shall be payable to the contractor for the test.
14. Firm should note that it is desired that their offer should remain open for acceptance for ninety days from the date of opening the tender. If the firms are unable to keep their offers open for the specified period they should specifically state in the Tender to remain open for acceptance for the period as specified in the Schedule to Tender.
15. In case the Tenderer wants to furnish in a separate covering letter any additional information/particulars of quoted conditions e.g. those relating to allowance, discount and rebate etc.) which cannot be accommodated in the Tender form by mean of a note. In the absence of such indication in the Tender the contents of the covering letter will be ignored in consideration of Tender.
16. Payment : To payment of the bill will be made after satisfactory execution of the work as per the provision of Audit Manual of the ICAR.
17. Income Tax, Sales Tax/Service Tax including surcharge as per government notification(s) shall be recovered.

SIGNATURE OF TENDERER
WITH SEAL/DATE

Check List

In case of non-receipt of duly filled check list and all other information mentioned in the list, the Institute will not be in position to consider the tender.

While submitting the duly filled Tender Form to ICAR-CIAH, Bikaner the tenderer must check:-

- | | | |
|-----|--|--------|
| 1. | Whether valid Income Tax Clearance Certificate is enclosed ? | Yes/No |
| 2. | Whether valid Sales Tax Clearance Certificate is enclosed ? | Yes/No |
| 3. | Whether you are a Registered Contractor of CPWD/PWD/MES (whether copy of proof enclosed ?) | Yes/No |
| 4. | Whether warranty period /admissible , if any, for the quoted items mentioned is specifically mentioned in the offer. | Yes/No |
| 5. | Confirm whether the work will be executed on FOR Destination basis since no other charges, what so ever, will be paid by the Institute | Yes/No |
| 6. | Confirm whether rates for all the items mentioned in the schedule including required accessories (if any) are quoted in the tender. | Yes/No |
| 7. | Check whether you have enclosed the demand draft/banker's cheque/pay order/FDR etc. of prescribed amount with the Tender, on account of EMD & Cost of Tender Document. | Yes/No |
| 8. | Whether valid Service Tax Registration/Clearance Certificate is enclosed ? | Yes/No |
| 9. | Whether copy of PAN is enclosed ? | Yes/No |
| 10. | Whether copy of GST Registration of the firm issued by appropriate authority is enclosed ? | Yes/No |

Signature of Tenderer

Name :

Address:

ICAR-CENTRAL INSTITUTE FOR ARID HORTICULTURE : BIKANER

SCHEDULE OF TENDER

Date and time of receipt of Tender : 12.02.2018 up to 02.00 P.M.

Date and time of opening of Tender : 12.02.2018 at 03.00 P.M.

S.No.	Name of Work	
1.	REPAIRING AND EXTENSION OF EXISTING PATH IN FRONT OF BIOTECHNOLOGY LABORATORY AT ICAR-CIAH, BIKANER.	As per enclosed Annexure-I.

Note: Other special instructions and conditions of the Tender applicable to this Tender are Attached.

Signature of Tenderer
with Seal/date

(Authorised Signatory)